*COMP501\_W204A\_GROUP 43*

**MEETING MINUTES**

LOCATION: WS221

DATE: 3/10/24

ATTENDANCE: Chang Ho Kim, Zachary Clarke

TIME: 10am

**AGENDA ITEMS**

Identify and classify the tasks that need to be carried out

Request clarification (to the TA) of some parts of the website

Distribute workload to members

**ACTION ITEMS**

Technology/Topic worked on by Zachary

Website Design practiced by Zachary

Github Repository created by Chang Ho

Additional Documents and guideline created by Chang Ho

Information regarding the team input into website files